Job Title: Neuro Physiotherapist Northern Ireland

Location: Resource Centre, Belfast

Reports to: Country Director Northern Ireland

Introduction to MS Society
The MS Society is the UK’s leading MS charity. Since 1953, we’ve been providing information and support, funding research and fighting for change. We fund research, give grants, campaign for change, provide information and support, invest in MS specialists and lend a listening ear to those who need it. The MS Society is a democratic organisation. Every one of our 38,000 members has an equal say in what we do. We are also supported by 9000 volunteers and 260 staff members.

Our Mission
Our mission is to enable everyone affected by MS to live life to their full potential and secure the care and support they need, until we ultimately find a cure. Our aim is to beat MS.

Context of Work
More than 100,000 people in the UK have MS, more than 2 million worldwide. We offer hope for the future by investing in research, and help for today through our information, support and campaigning.

People with MS guide our work. Our volunteers and supporters shape our research programme through our Research Network, help us provide support locally through our branches and groups and help us write our publications.

Our paid staff also provide information and support services to people affected by MS, work with scientists and healthcare professionals and raise funds in four national offices and communities across the UK.

With branches in every part of the UK the Society’s work has inspired thousands of volunteers, supporters and staff members to make a difference to the lives people affected by MS.

Purpose
Provide highly skilled specialised physiotherapy assessment and treatment to people affected by Multiple Sclerosis; to have an active role in the planning, development, coordination, delivery and evaluation of the physiotherapy service provided through the MS Society in N Ireland.

Develop networks and links to promote health and fitness opportunities across Northern Ireland for people affected by MS.
MS SOCIETY JOB DESCRIPTION

To contribute to the overall implementation of the MS Society Northern Ireland team’s objectives

Key Relationships:
Internal
The post holder works closely with;
- Day Centre Manager
- Regional Development Manager
- Relevant staff and members in professional organisations (e.g. CSP]
- Relevant staff in educational establishments or businesses

External
The post holder works closely with;
- People with and affected by MS
- UK Programme Lead for physiotherapy who will provide professional support to the post holder
- Therapists, clinicians and other health and social care specialists within and outside the MS Society
- Professional staff and contacts in other voluntary and community organisations
- Relevant officers of government departments, health and social care organisations
- Relevant commissioners, managers, clinicians and officers in health and social care
- Volunteers in the MS Society Resource Centre and branches across N Ireland

Key Accountabilities:
The MS Society Neuro Physiotherapist will support delivery of the Society’s Services and Support strategy to deliver the MS Society’s strategic goals by:

1. Business plan implementation
   1a) Strategic planning
   1b) Professional service delivery
   1c) Service development

2. Monitoring and reporting on performance

General

Key competencies
The post holder is expected to model and promote the MS Society’s values and leadership behaviours:
- **Understands and commits to the MS Society Vision**: Places people affected by MS at the heart of what we do; seeks ways to improve and have a greater impact and acts as an ambassador for the MS Society.
- **Enables others to act**: Trusts, empowers and develops staff, respecting and valuing diversity, skills and contributions from others. Maintains and develops own competences and engenders trust and respect from colleagues.
MS SOCIETY JOB DESCRIPTION

- **Inspires and motivates**: Maintains motivation creates energy and momentum; is positive and solution focused; and drives excellence and improvement.
- **Analyses and Evaluates**: Analyses information from a range of sources in order to make effective decisions; weighs up risks and challenges; applies critical thinking; is outcomes focussed and measures impact.
- **Plans and prioritises**: Works efficiently and plans ahead; prioritises effectively; is mindful of fundability; and is able to balance urgent and important activity.
- **Communicates Effectively**: Influences others, flexes to suit different audiences, builds rapport and is open and approachable.
- **Demonstrates professional competence**: Maintains own area of technical or professional competence, shares and distributes knowledge and expertise, balances professional competence with effective interpersonal skills.
- **Decision making**: Decisions on the content of service level agreements, on development of new service develop initiatives in relation to fitness and exercise, monitoring and maintenance of standards of physiotherapy practice in branch sponsored services and providing professional/clinical advice in relation to physiotherapy.

Detailed Responsibilities:

1. **Business plan implementation**  95%
   - Planning work to ensure the achievement of deadlines.
   - Focussing work to deliver the team’s business plan and contribute to the achievement of the Society’s strategic aims and priorities.
   - Contributing to a clear focus on driving improvements in quality, impact and performance.

1a) **Strategic Planning**  (30%)
   - To lead the planning, development, coordination, delivery and evaluation of the physiotherapy service provided for people with MS in the MS Society Resource Centre in Belfast.
   - To map physiotherapy, fitness and exercise services; identify gaps and priorities for development.
   - To develop effective networks with commissioners/service planners to inform strategic direction and service planning.

1b) **Professional Service delivery**  (40%)
   - To assess, prioritise and manage a caseload of patients; determine clinical diagnosis and treatment indicated, and maintain records as a legally autonomous practitioner.
   - To maintain comprehensive and accurate assessment and treatment records in line with legal, professional policies and guidelines.
MS SOCIETY JOB DESCRIPTION

- To provide spontaneous and planned advice, teaching and instruction to relatives, carers and other professionals to promote understanding of the aims of physiotherapy and to ensure a consistent approach to care.
- To collect data and statistics for audit purposes and be able to produce reports as and when required.
- To abide by the Chartered Society of Physiotherapy Professional Code of Conduct and Standards of Practice and the Health Profession Council requirements for physiotherapy registration.
- To maintain own continuous professional development (CPD) and incorporate new trends and developments into practice.

1c) Service Development (25%)
- Provide professional support and guidance to area development officers, in particular, where opportunities are identified to develop specialist therapy posts.
- To have an active role in the planning, development, coordination, delivery and evaluation of the physiotherapy service for patients with MS in line with national guidelines and evidence based practice e.g. National Service Frameworks, NICE guidelines.
- Give professional support, guidance and advice to branch members seeking to improve opportunities for people with MS to access physiotherapy or exercise. Ensure that, where a branch is actively providing or sponsoring physiotherapy services, these are appropriate and of an acceptable standard in line with Health Professional Council and Chartered Society of Physiotherapy guidelines.
- Work with the voluntary and leisure sectors to meet the physiotherapy, information and exercise needs of people with MS to maximise their health and well-being.
- Organise study days as appropriate.
- To be actively involved in initiating and evaluating new initiatives to develop the physiotherapy service.

2. Monitoring and Reporting on Performance 5%
- Monitoring performance information against objectives, outcomes and KPIs.
- Taking corrective action in a timely manner when necessary
- Contribute to the impact measurement of the teams work in accordance with the MS Society’s outcomes framework

General
- Compliance with MSS’s governance procedures, MSS policies and procedures
- Contribute to a positive working environment in which equality and diversity are valued and staff are enabled to do their best
- Contribute to the work of the broader team
- Responsible for the effective use of financial and other resources
MS SOCIETY JOB DESCRIPTION

- The post holder will be required to apply for a Disclosure check

Other Duties
- To be prepared to travel to meetings across the UK and be away from home overnight, as the job reasonably demands
- To undertake any other works as could be expected of a Neuro Physiotherapist.

Person Specification

Qualifications
- Degree or Diploma in Physiotherapy
- Current Health Profession Council registration
- Post graduate training in neurology
- Evidence of continuous professional development.

Experience
- Experience of facilitating & leading training
- Experience of professional supervision and appraisal in a clinical setting
- Strong track record of working in a neurological environment
- Experience of working in a range of settings e.g. acute and community services
- Proven clinical ability and expertise in the physiotherapy management of people with MS e.g. management of spasticity, balance disorder and gait disturbance

Knowledge and skills
- Understanding and experience of working with people affected by MS
- Knowledge of Audit & Clinical governance
- Strong analytical and decision making skills
- Demonstrable commitment to collaborative team work
- Demonstrable commitment to inclusive working, ensuring equality and valuing diversity
- Excellent interpersonal skills
- Excellent written and verbal communication skills, with the ability to communicate effectively in a wide range of audiences
- Good organisational and workload management skills
- Excellent IT skills, in particular Microsoft Office
MS SOCIETY JOB DESCRIPTION

Employment terms

Grade: Band F Level 2

Signed by post holder Date

Signed by Executive Director Date