Application form

Models of care evaluation programme

Applications are accepted and considered on a rolling basis. We have a fixed annual budget for evaluations, so, once this is reached, any further applications will be considered for the following year.

Please refer to the **Brief for service providers** document when completing your application and send the completed application form to [evidence@mssociety.org.uk](mailto:evidence@mssociety.org.uk).

Section 1: Applicant details

Name and job title of applicant:

Email address:

Phone number:

Name of Service and organisation:

Address of service:

Correspondence address (if different from above):

Section 2: Why do you want to be involved?

Why would you like to be involved in this programme? What are your expectations and how do you think your service (and/or services elsewhere in the UK) might benefit from it?

Section 3: Summary of your service

Briefly describe your service, including: What do you do and how are you organised; who uses the service (i.e. the population who are eligible); how many people use the service in total; how many people with MS use the service?

Section 4: What’s the benefit of the service?

Applications will be assessed on the extent to which the service addresses a clear gap or improves on services for people with MS. More weight will be given to applications that do so in an innovative or new way; but we’ll also consider services that, while not new, are not widespread and have potential to be replicated elsewhere. Please describe:

* How does your service address an unmet need for people with MS, or improve on a typically available service?
* How innovative or new is it?
* How does it impact on the lives of people with MS?

Section 5: How can your service be evaluated?

Assessment of the practicality of evaluation will be determined by the ability to demonstrate the impact of the service on efficiency, care quality and improved wellbeing for users.

In order to demonstrate this impact, we expect to use a combination of different data sources. Some data is likely to be collected by the researchers through data collection activities, like surveys and interviews, while other data may be held by your service and shared with the researchers for analysis.

It is therefore important for us to understand the data you currently have and what could be collected. Some examples of data that the researchers will be looking to gather include:

* **Input/cost data** – How much does your service cost to run? How many FTE equivalent staff members do you have, and what is the total cost of staffing? What are the costs associated with the premises that you operate from? Are there any equipment costs?
* **Outputs** – What is your service’s caseload and how does this breakdown against your target population? For how long do patients stay on your service’s caseload? How often do they interact with your service?
* **Outcomes and impacts** – Feedback from people with MS and their families, service staff and stakeholders; data illustrating improvements in the health and wellbeing of people with MS; data indicating the service has a positive impact on care and quality; data to support an evaluation of efficiency. For example, do you have data on your caseload’s access to other health and care services (A&E attendances, GP visits, hospital bed days) that you can share with the researchers?

**Please answer each of the following questions:**

* What data do you have to support the evaluation of the impact your service has on users' health and wellbeing?
* What data do you have to support the evaluation of the impact your service has on the efficiency of MS care/healthcare? E.g. Health economic survey, hospital bed days, GP visits
* What data do you have to support the evaluation of your service’s impact on care and quality? E.g. through patient involvement, care planning, patient experience surveys.

**Please answer each of the following questions, as applicable:**

* If you don’t have adequate data to support an evaluation on care and quality or health and wellbeing currently, will you be able to allocate staff time to assist in contacting service users for data collection?
* If yes, how will you go about collecting this data at the beginning of the evaluation period? Please identify staff capacity allocation to support this effort.
* If you can’t allocate staff capacity to accessing patient level efficiency data and providing this anonymised to the evaluation team, please identify how you would facilitate the evaluation team to access this data on a patient level themselves.

Do you have any external data/information to support the evaluation, such as details of any other services you’re aware of for people with MS which have similar objectives and could therefore be used as a comparator (e.g. to assess cost-effectiveness)?

Please also give an indication of timeframes. i.e. when would it be possible for the evaluators to start?

Section 6: Can your service be used elsewhere?

Applications will be assessed on the potential for translation elsewhere in the UK. In the box below, please answer all of the following questions:

* What needs to be in place for this model to work?
* Do you have any information to indicate the potential for the intervention to be translated elsewhere?

Section 7: General

Is there anything else you would like to tell us about your service?

Are you able to commit to promoting the spread of your model should the evaluation prove successful? For example presenting to other professionals at a summit or webinar, writing a blog, etc.

Yes

No

Are you happy to be contacted to give feedback on the programme and application process?

Yes

No

Please tell us about how you heard about the programme:

MS Society newsletter

MS Society staff

A patient or person affected by MS

Other (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Declaration

In order to process your application, the MS Society needs to collect and process your personal information.

The MS Society is the Data Controller under the UK General Data Protection Regulation (UK GDPR) originating from regulation (EU) 2016/679. The MS Society respects the privacy of individuals who share their data and processes it in a manner that meets the requirements of UK GDPR.

We will collect and process your information to assess your application. The information we collect will be your name, job title, service and organisation name and contact details such as email address. Processing requires your application information and personal details to be shared across the MS Society and external assessors. We will ensure that all parties we share your data with keep your information secure and do not use it for any other purposes than those necessary to process your application and if you are successful, to complete the evaluation programme. We will retain this data for as long as is necessary for the relevant activity. We may keep some of your data indefinitely.

To find out more about how the MS Society use and manage your personal data and your rights, you can see our full privacy notice at [www.mssociety.org.uk/privacy](http://www.mssociety.org.uk/privacy). You can also update your details or change the way we contact you by emailing [evidence@mssociety.org.uk](mailto:supportercare@mssociety.org.uk). This notice is under constant review and will be updated and / or revised based on that review as appropriate.

By submitting your completed application, you give permission for details of this application to be shared on the MS Society website (following your approval of the copy) should you be successful in your application.

Please click [**here**](https://signup.mssociety.org.uk/page/48655/data/1?locale=en-GB) if you would like to subscribe to the MS Society Professionals newsletter.

 I confirm that I have read and understood the above privacy notice.